

Stronger Communities

Committee Meeting of Witney Town Council



Monday, 15th September, 2025 at 6.00 pm

To members of the Stronger Communities Committee - T Ashby, R Smith, G Meadows, A Bailey, D Enright, A Mubin, J Treloar and D Edwards-Hughes (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 4 - 9)

- a) To receive and consider the minutes of the Stronger Communities Committee held on 14 July 2025.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Finance Report**

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee.

Communications

6. **Communications Report** (Pages 10 - 16)

The Committee received and considered the report of the Communications & Community Engagement Officer (C&CEO).

Community Engagement

7. **Community Engagement Report** (Pages 17 - 33)

To receive and consider the report of the Communications & Community Engagement Officer.

a) **Witney Forum Meeting Notes** (Pages 34 - 38)

To receive the notes of the Witney Forum held on 24 June 2025.

8. **Youth Services** (Pages 39 - 44)

To receive and consider the report of the Deputy Town Clerk.

9. **Youth Council Update** (Pages 45 - 50)

To receive an update on the Youth Council from the Administrative Assistant – Communications & Engagement.

10. **Christmas Tree and Event Sponsorship**

To receive and consider the report of the Project Officer.

11. **Witney Chamber of Commerce**

To receive and consider the report of the Deputy Town Clerk.

12. **West Oxfordshire Community Transport** (Pages 51 - 52)

To receive and consider a request for an increase to the Annual Grant for West Oxfordshire Community Transport (WOCT).

Street Furniture & Infrastructure

13. **Winter Preparations** (Page 53)

To receive further requests for salt bins. (Minute SC417 Stronger Communities 14 July 2025 relates)

Events

14. **Third Party Events** (Pages 54 - 56)

To receive and consider the report of the Venue & Events Officer.

15. **Exclusion of Press & Public**

To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted



Town Clerk